#### ITEMS YOU WILL NEED TO SUBMIT

## WITH YOUR COMPLETED APPLICATION

## **Proof of Identity:**

- Applicant must furnish either
  - Current, government-issued photo identification with a valid Social Security number or other taxpayer identification number (for U.S persons) or
  - One or more of the following: passport number and country issuance, alien identification card number or number and country of issuance of any other government-issued document evidencing nationality or residence and bearing a photograph.

#### **Proof of Homeownership:**

Title Deed or Mortgage Statement

**Proof of Income:** Scope of Work less than \$5,000

Two (2) months pay stubs with YTD total.

### You must disclose any child support and/or alimony income for consideration.

o Include your most recent six (6) months of bank statements showing your consistent receipt of this income.

# A complete copy of your divorce decree, if applicable.

**Proof of Income:** Scope of Work more than \$5,000, you will also need to provide the following

#### If you are employed:

- Your W-2 forms for the last two (2) most recent years
- Your most current pay-stub with Year-to-Date figures

#### If you are self-employed:

- Your two (2) most recent year's tax returns signed by applicant(s)
- Your most recent signed Profit and Loss statement

#### If you have income other than as an employee:

Your two (2) most recent year's tax returns signed by applicant(s)



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